



*Nick Kubisky & Ray Welsh, Co-Chairs*

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**Bergen/Passaic TGA Community Development Committee Monthly Meeting**

**MEETING MINUTES**

Tuesday, March 11, 2021, 1:00 – 3:00 pm

Meeting via Zoom Teleconference

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**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams		X	Milagros Izquierdo		X
Anjetica Boatwright		X			
Nick Kubisky	X				
Ivonne Malave	X				
Abraham Corsino	X				
Ray Welsh	X				
Ric Miles	X				
Jacques Joseph	X				
Deanne Hacket	X				
PC Support Staff			Guests	2	
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				

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**AGENDA**

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Ray Welsh called the meeting to order at 1:03 p.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review &amp; Approval of Minutes</u>	A motion to approve the February 11, 2021 Minutes was made by Deanne Hacket and seconded by Ivonne Malave. <b>VOTE: ALL IN FAVOR</b>	
VI. <u>Review PCAT</u>	February	<ul style="list-style-type: none"><li>• Review PCAT for Progress</li><li>• Review and manage Consumer Forums</li><li>• Review and manage Planning Council Membership Attendance</li><li>• Develop membership recruitment campaign</li><li>• Review and manage membership application process</li><li>• Review membership matrix for compliance with federal mandate</li><li>• Planning for next grant year Town Hall meetings/Sponsors</li></ul>

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions	
		<ul style="list-style-type: none"> <li>Review Scope of Work &amp; Planning Council Activity Timelines (PCAT)</li> </ul>
VII. <u>Parking Lot Items</u>	<p>Mark Benge Awards- Support staff has sent out the nomination forms for the 2020 Mark Benge Award. An Ad Hoc committee meeting will take place on March 23<sup>rd</sup> to discuss and approve the nominees submitted for the award.</p> <p>Internet Reimbursement Policy- This item has been sent to Steering for final approval.</p>	
VIII. <u>New Business</u>	<p>Town Hall Meetings for Input into the PSRA Process- the committee discussed holding a virtual Town Hall meeting for community input into the Planning Process. It will also serve as an educational moment and let members of the community know what Ryan White is and what does it look like in the community and ask consumers</p> <ul style="list-style-type: none"> <li>What services are you needing?</li> <li>What is not working (service-wise)?</li> <li>Tell us your concerns.</li> </ul> <p>The committee will work with the recipient's office to get each organization to possibly submit 2-3 slides about their agency on what services they provide and how to contact them.</p>	
IX. <u>Review and manage Planning Council Attendance</u>	The committee reviewed the attendance of Planning Council Commissioners.	
X. <u>Review and manage membership application process</u>	No updates at this time	
XI. <u>Review membership matrix for compliance with federal mandate</u>	The membership matrix remains the same. The council is in need of one additional unaligned consumer to bring the council into compliance with the HRSA standard.	
XII. <u>Announcements</u>	There were none at this time.	
XIII. <u>Next Community Development Committee Meeting</u>	<ul style="list-style-type: none"> <li>May 13<sup>th</sup>, 2021</li> <li>June 10<sup>th</sup>, 2021</li> </ul>	
XIV. <u>Adjournment</u>	The meeting was adjourned at 2:07 p.m.	

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