



R. Welsh & N. Kubisky, Co - Chairs

Community Development Committee Meeting Minutes

Meeting Date: Thursday, April 9, 2020

Start Time: 1:05 p.m.

End Time: 2:33 p.m.

Location: Teleconference via Zoom

Presiding Chair: R. Welsh

Recorder: T. Schucker-Rodriguez

Summary of Committee Business Votes

- **Approval of March 12, 2020 Minutes**

(1.0) Moment of Silence

R. Welsh called the meeting to order at 1:05 p.m. A moment of silence was observed for those affected by HIV.

(2.0) Welcome by the Chair

Chair welcomed the commissioners, guests, and the public.

(3.0) Review & Approval of Minutes: March 12, 2020 Minutes

A motion to approve the March 12, 2020 minutes was made by N. Kubisky and seconded by I. Malave.

VOTE: All – In Favor

(4.0) Review PCAT

(5.0) Review Parking Lot Items *(Discussion)*

ITEM	STATUS
Complete 3 bios/profiles for the PC's social media	This item was tabled until an indefinite date.
Discuss creating a formal motion for Steering Committee re: evening PC meeting time	The committee is considering changing the time it meets to attract potential members who are not able to attend regularly due to work.

(6.0) Review and manage Consumer Forums

The committee discussed holding consumer forums in the evening to see if more people would attend. One of the topics for possible discussion were “how to access Ryan White services”. It was suggested that this take place in the evening – once the COVID-19 is no longer a threat. In the meantime, the committee could possibly work on setting up a zoom training for consumers. There are many concerns though about how to reach that population during these times. Other topics were substance abuse.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



(7.0) Review and manage Planning Council Membership attendance

Committee will be reviewing next meeting.

(8.0) Develop membership recruitment campaign

Due to the current situation with COVID-19 the committee has decided to reach out to people they know to try and bring to the zoom meetings.

(9.0) Review and manage membership application process

Support staff will review by-laws and bring back information on the application process. Support staff also to bring a sample application for committee review and approval for use moving forward.

- (9.1)** R. Welsh brought forward an application and reviewed. The committee agreed to bring this individual in for an interview to join the council.

(10.0) Review membership matrix for compliance with federal mandate

This item will be reviewed next meeting.

(11.0) Town Hall meetings for input into the PSRA Process

The committee discussed the possibility of holding a Town Hall meeting via teleconference to keep engaged with the community and capture the consumer voice for PSRA. The committee also discussed holding education forums with topics:

- How to access services at agencies
- What each of the services funded in the TGA provide

(12.0) Announcements

(13.0) Public Comments

(14.0) Adjournment – 2:33 p.m.

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PATERSON-PASSAIC COUNTY-BERGEN COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL

Name of Commissioner	3/12/2020	4/9/2020										
1. D. Adams	A	A										
2. A. Boatwright	A	P										
3. E. Elizondo	P	A										
4. N. Kubisky	P	P										
5. I Malave	A	P										
6. R. Welsh	P	P										
Members Present	4*	4										
Public/Guests	0	2										
Support Staff	2	2										

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