



Ray. Welsh & Nick Kubisky, Co - Chairs

Community Development Committee Meeting Minutes

Meeting Date: Thursday, September 10, 2020

Start Time: 1:02 p.m.

End Time: 2:19 p.m.

Location: Teleconference via Zoom

Presiding Chair: Ray Welsh

Recorder: Deryk Jackson

Summary of Committee Business Votes

- **Approval of September 11, 2020 Minutes**
- **Motion to Approve Membership for consideration on the Planning Council**

I. **Moment of Silence**

Ray Welsh called the meeting to order at 1:02 p.m. A moment of silence was observed for those affected by HIV.

II. **Welcome by the Chair**

Chair welcomed the commissioners, guests, and the public.

III. **Review & Approval of Minutes: September 11, 2020 Minutes**

A motion to approve the June 11, 2020 minutes was made by Ivonne Malave and seconded by David Adams.

VOTE: All – In Favor

IV. **Review PCAT**

Review PCAT for progress	X
Review and manage Consumer Forums	X
Review and manage Planning Council Membership attendance	X
Develop membership recruitment campaign	X
Review and manage membership application process	X
Review membership matrix for compliance with federal mandate	X

V. **Review Parking Lot Items 9.10.2020 (Discussion)**

ITEM	STATUS
Ask Recipient for assistance in informing subrecipients, re: need for non-aligned applicant	This item was removed from the parking lot.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



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Letter for when commissioners are out of compliance with attendance	This item was tabled until further notice.
Follow-up w/Collaborative Research & Recipient, re: tri-fold brochure ready for distribution.	This item was reviewed. Support staff will make the recommended edits from the committee and bring back at the next scheduled meeting.
Interview with Applicant	Ray Welsh provided contact information from the applicant for support staff to follow-up.

VI. New Business

- Review of New Membership Application
The committee reviewed Ric Miles membership application. A motion to accept the application of Ric Miles for consideration for the Planning Council when a space is available by David Adams and was properly seconded by Ivonne Malave.
VOTE: All in favor.
- Discuss Community Coalitions to share available resources
This was originally brought up during the PSRA workshop. That thought was that the community used to share resources that were not commonly known with others. The committee discussed coming up with a document that can be updated with resources that people know of.

VII. Review and manage educational forum

The idea here was to gather collaborations and community resources in one spot. This item is combined with the community coalitions.

VIII. Review and manage Planning Council Membership attendance

The committee asked the possibility of having technology provided to individuals who are having problems joining the Zoom meetings.

IX. Develop membership recruitment campaign

The committee wanted to ask the Recipient on a database in the TGA for the committee to be able to contact consumers through case managers.

X. Review and manage membership application process

The committee reviewed the new membership application during New Business.

XI. Review membership matrix for compliance with federal mandate

The committee reviewed the matrix for compliance with the federal reflectiveness mandate. The Planning Council needs unaligned consumers. Currently the percentage of unaligned consumers on the PC is 31%.

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XII. Announcements

XIII. Public Comments

There were none at this time.

XIV. Adjournment – 2:19 p.m.

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Name of Commissioner	3/12/2020	4/9/2020	5/14/2020	6/11/2020	8/13/2020	9/10/2020						
1. David Adams	O	O	O	P	P	P						
2. Anjetica Boatwright	O	P	O	P	O	O						
3. Nick Kubisky	P	P	P	P	P	P						
4. Ivone Malave	O	P	O	P	P	P						
5. Abraham			P	P	P	O						
6. Ray Welsh	P	P	P	P	P	P						
Members Present	4	4	3	6	5	4						
Public/Guests	0	1	0	1	0	1						
Support Staff	2	2	2	2	1	1						

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